

ARMY INSTITUTE OF EDUCATION

(Affiliated to GGSIP University, NAAC Accredited & ISO 9001:2015 Certified Institute)

NTCE & RCI Approved Institute

Plot No. M1, Pocket P-5, Greater NOIDA- 201306 (UP)
Phone No. - 0120- 2343741/42 Email: aie@awesindia.edu.in

AGENDA FOR IQAC –XXVI

Welcome to the members of IQAC.

1. Progress of 25th IQAC meeting held on 06 Dec 2022
2. Preparation for NAAC visit after submission of SSR.
3. Criteria for enlisting Eduspectra in the UGC Care List.
4. Collaboration opportunities available for self-Financing Teacher Education Institutions.
5. Theme for National Seminar.
6. Organisation of FDP/Refresher Course in collaboration with Ramanujan College.
7. Any other points suggested by the members.

MINUTES OF THE MEETING HELD ON 06 MAR 2023

IQAC meeting was held on 06 Mar 2023 at 11:00 AM in the Conference Hall. The Chairperson, IQAC welcomed all the members for the twenty sixth IQAC meet. Agenda points discussed are as under:

1. **Progress of 25th IQAC Meeting** - Dr Abhilasha Gautam, Principal AIE briefed about the actions taken report on the previous IQAC meeting held on 06 Dec 2022. The Chairperson apprised the members about the successful conduct International Conference on the theme "**Reinventing and Reimagining Post Pandemic Society: In Perspective of Education, Economy & Health**" on 21 February 2023. Under co-curricular event **Kalautsav** was successfully organized from 17-21 January 2023 including Painting Competition, Poem Recitation, Mono Act, Group Song, Solo and Duet Song activities. Internal and External Examinations of B.Ed. Batch 2021-23 and Batch 2022-24 were conducted in off line mode. MoU with Mata Bhagwanti Chadha Niketan (MBCN) Special School has been renewed which will be valid till 31 Jan 2026.
2. **Preparation for NAAC visit after submission of SSR** – Principal AIE, IQAC incharge and faculty members shared their doubts related to NAAC with Invited Guest Prof Rainu Gupta, Dean Sanskriti University. Dr Babita Bhardwaj, IQAC Incharge informed that the IIQA was approved on 03 Nov 2022, SSR was submitted on 17 Dec 2022 and DVV clarifications were submitted on 05 Jan 2023. Prof Rainu Gupta enlightened by giving following suggestions-



- i. **NAAC Peer Team visit** - Criteria wise files should be ready before NAAC Peer Team visit.
 - ii. **Research & Development-** Faculty publication and research work should be included as an agenda point of IQAC meeting. The institute should initiate the process of including Impact Factor in AIE Interdisciplinary Research Journal **Eduspectra**. Resources available in Inclusive Education
 - iii. **International Collaborations-**
 - iv. **Reservation-** Students year wise profile should also be maintained. For students' reservation category, list of students and document related to Army Category reservation documents should be annually maintained.
 - v. **Five Years Record-** Stock registers for all the labs should be kept ready for inspection. There is no need to keep all files only 10-15 sample files of students can be kept as a record. Faculty should maintain course files.
 - vi. **Mentoring** - Mentoring of students should be an ongoing process even after completion of their course mentors should be in touch with the students to know their progression. Renowned alumni should be invited in the institute.
 - vii. **Student Progression-** Last five years' record of CTET qualified students, students pursuing higher education and number of students placed should be maintained.
 - viii. **Short Term Course-** The institute can design its own curriculum to start a short term course on topics like Food Nutrition & Hygiene, Yoga, Environmental education, Health Education, Digital Education, Communication & Personality Development, mapping of objectives etc. Short term courses for in service teachers can also be designed. Certificates will be issued by the institute.
 - ix. **Credit System-** One credit means 15 hours teaching in theory course and 30 hours teaching in practical paper, so the time allotment to each course in the timetable should be done accordingly.
 - x. **Feedback-** Feedback from stakeholders should be regularly collected for enhancing the quality of teaching learning process and other activities. Faculty evaluation by students and administration should also be maintained.
 - xi. **Projects-** As the institute is self-financed therefore getting projects from government organisations is not possible. UP Government projects on Environment and Rural Development can be started.
 - xii. **Recruitment of Faculty-** Visiting faculty can be recruited by collaborating with sister organisations.
3. **Criteria for enlisting Eduspectra in the UGC Care List-** Prof Rainu Gupta on the point of enlisting Eduspectra in the UGC Care List suggested that the copy of the journal should be sent to two universities and then after analyzing the quality of the papers published in the journal they will forward the same to UGC for further process. If the articles will be received from diverse localities, it will add on to the quality of the journal. The institute can also apply for impact factor of the journal.



4. **Collaboration opportunities available for self-Financing Teacher Education Institutions** – Emphasising on the importance of international collaborations, Prof Rainu Gupta suggested to liaison with International speakers who were invited in conferences/seminars can be contacted for strengthening the collaboration with International organisations. The institute can approach to the countries like Turkey and Tadzhikistan for signing MoUs for international collaborations.
5. **Theme for National Seminar-** It was suggested to decide the theme of the seminar in coordination with the agency with which AIE will collaborate to organize the seminar.
6. **Organisation of FDP/Refresher Course in collaboration with Ramanujan College-** Government funds for organizing seminar/ conference/FDPs etc is not possible for self-financing institutions but the institute can collaborate with NGOs/Self-financing bodies/Corporate for organizing such events.
7. Any other points suggested by the members- Prof Rainu Gupta motivated the faulty members to participate in FDP on Research Methodology and SPSS which is organised by ICSSR, Ujjain twice a year.
The meeting adjourned at 1:30 PM.

